

# NOTTINGHAM FOLK DANCE GROUP

## CONSTITUTION

**1. Name of Group:** The Group, formerly the 'Ramblers Association Folk Dance Group', shall be known as "Nottingham Folk Dance Group".

**2. Objects:** To encourage the performance of English and other traditional dancing.

**3. Management:** The Group shall be governed by a Committee comprised of three Officers, (Chairman, Secretary, and Treasurer) and not less than four or more than eight other members.

**4. Election of Committee:** All Members of the Committee shall retire annually but will be eligible for re-election. The Committee shall have the power to co-opt any members to fill vacancies on the Committee during their year of office.

**5. Eligibility for Membership:** Anyone interested in English and other traditional dancing shall be eligible for membership of the Group.

**6. Membership:** The annual membership of the Group shall be one calendar year commencing on January 1st. A member of the Group shall pay an annual subscription, the amount of which shall be decided at the Annual General Meeting. An appointed member of the Committee shall then enter the member's name on the Group Register. Anyone joining the Group after the 30th September in any year, on payment of the subscription, shall be deemed a member for the year commencing the following January.

**7. Finances:** The Committee shall have the power to raise and expend the Group's moneys as they think fit for the benefit of the Group.

**8. Appointment of Auditor and Keeping of Accounts:** The Group's financial year shall be one calendar year commencing on January 1st. The Treasurer shall prepare an Income and Expenditure Account and a Balance Sheet at the end of each year, and shall submit these to an Auditor appointed by the Committee and shall then present the Balance Sheet at the Annual General Meeting of the Group.

**9. Signatures:** Cheques and documents may be signed by the Treasurer and one of two other members of the Group appointed by the Committee. No two members of one family may sign the same cheque or document

**10. Notice of General Meetings:** Notice of General Meetings shall be given to members of the Group not less than twenty-eight days beforehand.

**11. Notice of Motions;** Notice of Motions for the General Meetings shall be in the hands of the Secretary not less than fourteen days before the General Meeting. Notice of Motions shall be displayed at Group meetings in the fourteen days before the General Meeting.

**12. Quorum:** A minimum attendance of four members of Committee will be deemed a Quorum at both Committee and General Meetings.

**13. Minutes:** A record of minutes will be kept and shall be signed by the Chairman or the Deputy Chairman appointed for the meeting.

**14. Winding Up:** On the winding up of the Group the funds of the Group shall be assigned to a charity chosen at a General Meeting called for this purpose. At this same meeting agreed provision must be made to dispose of the rest of the Group's assets, including the record of Minutes of Meetings. A further, and final General Meeting must also be called within twenty-eight days at which the Committee must provide evidence that all debts have been settled, all funds and assets correctly disposed of, and that all future obligations and publicity of the Group have been satisfactorily cancelled.